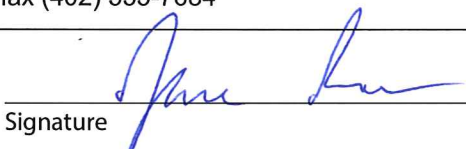


CLAIMANT'S REQUEST FOR DOCUMENT SUBPOENA		DOCKET NO.: <u>16 XXXX</u>
1.) Claimant's Name Street Address City, State, ZIP Telephone/Fax	Jane Roe 123 Main Street Anywhere NE 6899 (402) 555-1234	
2.) Describe the documents to be subpoenaed:	Performance reviews for 2015 and 2016	
3.) Have you requested copies of these documents from the original source before requesting the subpoena?	<input checked="" type="checkbox"/> Yes If yes, state date and result: I requested these documents on 02-20-16. The employer said it would not give me those documents <input type="checkbox"/> No	
4.) Is this information available from any other source?	<input type="checkbox"/> Yes If yes, describe the source: <input checked="" type="checkbox"/> No	
5.) How are these document(s) relevant to your appeal?	My performance reviews will show I was a good employee and was not discharge for misconduct.	
6.) Subpoena should be directed to: Contact Name Business / Company Address City, State, ZIP Telephone / Fax	Buddy Cole, Human Resources Manager Acme Widgets LTD 321 Contact Way Anywhere, NE 68999 phone (402) 555-9413 fax (402) 555-7684	
Please Sign and Date Here:	 Signature	<u>2-31-16</u> Date
DO NOT ENTER INFORMATION BELOW		FOR TRIBUNAL USE ONLY
Assigned Judge		(Affix Date Stamp Here)
Date of Hearing:		
Time of hearing:		
Request Timely?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Subpoena request is <input type="checkbox"/> GRANTED		
Subpoena request is <input type="checkbox"/> DENIED	<input type="checkbox"/> Not Specific <input type="checkbox"/> Irrelevant <input type="checkbox"/> Cumulative <input type="checkbox"/> Immaterial <input type="checkbox"/> Repetitive <input type="checkbox"/> Other:	
Administrative Law Judge:	_____ Signature	_____ Date

Please return the CLAIMANT'S REQUEST FOR DOCUMENT SUBPOENA to:
Nebraska Appeal Tribunal, P.O. Box 98941, Lincoln, NE 68509. You may also fax this to the Tribunal at: (402) 471-1734